



**WATFORD
BOROUGH
COUNCIL**

**Notice of Executive Key Decisions and Executive Decisions which are
confidential under the terms of the
Local Government Act 1972 Part 3 Schedule 12A**

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- The Local Authorities (Executive Arrangements) (meetings and Access to Information) (England) Regulations 2012 require 28 days notice to be given of all Executive Key Decisions.
- A key decision involves expenditure or savings of over £50,000 or significantly affects two or more wards within Watford. If a decision is related to the Council's property investment portfolio a key decision involves sums of £3,000,000 and over.
- The Act also requires 28 days notice to be given of **all** Executive Part B (confidential) decisions where the public and press will be excluded from the meeting.

The public and press will be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
 - (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them:
or
 - (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.
- The Act allows for representations to be made against an item being discussed in private, details of which must be published on the agenda for the meeting along with the Decision Making Body's response.

- The list is updated and published on the Council's web-site as required.
- Members of the public are entitled to view copies of the documents used in making a decision unless they are confidential or exempt under the provisions the Local Government Act. If you wish to view a document please contact the Democratic Services Manager (details above).
- The decision dates listed are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Membership of the Cabinet and their Portfolios:

Mayor Dorothy Thornhill	Strategic partnerships/external relationships and community safety
Councillor Karen Collett	Community – Equalities, Community cohesion, refugees, community engagement, third sector and community groups (outreach and impact) and community services (play/culture/sport, environmental health and licensing)
Councillor Stephen Johnson	Property and Housing – Property Investment Board, WBC asset base and private sector housing
Councillor Iain Sharpe	Regeneration and Development – Development Management, Planning Policy and Economic Development, Transport, Building Control, Parking and Projects and major projects
Councillor Peter Taylor	Deputy Mayor and Portfolio Holder for Client Services – Outsourced services, client services, contract management and commissioning framework
Councillor Mark Watkin	Resources and Customer Service – Facilities Management, Emergency Planning and Business Continuity, Procurement, Legal and Democratic Services, Risk Management, Human Resources, Section 151, Customer Services and Shared Services

Decision	Contact Officer and extension number	Decision Maker	Date/Period decision is to be taken	Background documents	Reason item in Part B (if relevant)
For the Council to act as guarantor for the £103,500 loan from Herts LEP to Skillmakers to support service set-up costs	Cherie Norris Economic Development Officer cherie.norris@watford.gov.uk	Cabinet	September 2016	Cabinet report Cabinet report 8 February 2016 8 July 2016 Board Financial Plan (drafted by West Herts College/Skillmakers)	
Decision on whether to accept the four year settlement deal	Joanne Wagstaffe Shared Director of Finance joanne.wagstaffe@watford.gov.uk	Cabinet Council	October 2016 October 2016		
To approve the outline design plans for the investment of up to £1.25 million into the two Adventure Playgrounds	Alan Gough Head of Community and Customer Services alan.gough@watford.gov.uk	Cabinet	October 2016	Cabinet report and minutes 4.7.16 and call-in report and minutes 22.7.16 and documents presented to those meetings EIA	
To award a contract for the receipt and processing of commingled recycling material	Jamie Sells Client Manager - Waste and Recycling jamie.sells@watford.gov.uk	Head of Corporate Strategy and Client Services	October 2016	Consortium Recycling Contract Procurement Update	Contains commercially sensitive information

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<p>Home Improvement Agency Service To approve Watford Borough Council joining a county wide Home Improvement Agency Service for Hertfordshire to help vulnerable persons to live more independently and safely at home. Initially the focus will be on the discharge of the statutory duty placed on the Council in relation to mandatory Disabled Facilities Grants (DFGs).</p>	<p>Alan Gough Head of Community and Customer Services alan.gough@watford.gov.uk</p>	<p>Cabinet</p>	<p>November 2016</p>		
<p>Approval of the 5 year Business Plan for the Housing Joint Venture Company between Watford Borough Council and Watford Community Housing Trust, to be known as Hart Homes Watford Ltd</p>	<p>Alan Gough Head of Community and Customer Services alan.gough@watford.gov.uk</p>	<p>Cabinet</p>	<p>November 2016</p>	<p>5 year business plan Shareholder agreement</p>	

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Approval of new tenancy agreement for allotments	Paul Rabbitts Environmental Services Client Manager (Parks & Streets) paul.rabbitts@watford.gov.uk	Cabinet	December 2016	Updated tenancy agreement	
To submit the Local Plan Part 2 - Site Allocations and Development Management Policies for examination	Vicky Owen Spatial Planning Manager vicky.owen@watford.gov.uk	Cabinet Council	January 2017 January 2017	Local Plan Part 2 - Site allocations and development management policies Environmental Report	